



THE PRESIDENT
OF THE
GENERAL ASSEMBLY

23 June 2014

Excellency,

On 13 May, 2014, the General Assembly adopted resolution 68/271 entitled "Scope and modalities of the comprehensive review and assessment of the progress achieved in the prevention and control of non-communicable diseases", in which it decided to convene on 10 and 11 July 2014 a high-level meeting of the General Assembly to undertake the comprehensive review and assessment.

As my office continues its preparation for the high-level meeting, I have the honour to transmit the proposed organizational arrangements. The programme is being finalized and will be transmitted shortly.

Cognizant of the importance of maintaining the international community's commitment to the 2011 Political Declaration of the high-level meeting of the General Assembly on the prevention and control of non-communicable diseases, as well as the need to scale up action and responses at all levels and across all sectors, I encourage all Member States to participate in the upcoming high-level meeting at the highest possible level.

Please accept, Excellency, the assurances of my highest consideration.

A handwritten signature in black ink, reading "John W. Ashe".

John W. Ashe

All Permanent Representatives and
Permanent Observers to the United Nations
New York

**Proposed organizational arrangements for the
comprehensive review and assessment of the progress achieved
in the prevention and control of non-communicable diseases
(10 and 11 July 2014, New York)**

1. By its adoption of the Political Declaration of the High-level Meeting of the General Assembly on the Prevention and Control of Non-communicable Diseases on 19 September 2011, which was included as an annex to resolution 66/2, the General Assembly decided to undertake a comprehensive review and assessment in 2014 of the progress achieved in the prevention and control of non-communicable diseases.
2. In its resolution 68/271 of 13 May 2014, the General Assembly further decided that the high-level meeting to undertake the comprehensive review and assessment shall be held on 10 and 11 July 2014 in New York under the theme *“Taking stock of progress in implementing the political declaration of the high-level meeting of the General Assembly on the prevention and control of non-communicable diseases and scaling up multi-stakeholder and national multisectoral responses to the prevention and control of non-communicable diseases, including in the context of the post-2015 development agenda”*.
3. By paragraph 11 of resolution 68/271, the General Assembly requested the President of the General Assembly, in consultation with Member States, to finalize the organizational arrangements of the meeting.

Plenary meetings

4. Pursuant to paragraphs 1 and 3 of resolution 68/271, formal plenary meetings will be held on 10 July and will feature opening statements by the President of the General Assembly, the Secretary-General, the Director-General of the World Health Organization, the Administrator of the United Nations Development Programme and a representative of civil society who will be chosen by the President of the General Assembly from among non-governmental organizations in consultative status with the Economic and Social Council and in consultation with Member States.
5. To enable maximum participation of Member States on 10 July 2014, statements in plenary meetings should not exceed five minutes when speaking in a national capacity and eight minutes when speaking on behalf of a group. A list of speakers will be maintained in accordance with the level of participation and on a first come, first served basis. For inscription to the speaker’s list, please contact Ms. Antonina Poliakova (email: poliakova@un.org; tel.: 212-963-5063; room S-3082). Delegations are asked to kindly indicate the level of representation when inscribing on the speakers list.
6. A closing plenary meeting will be held on 11 July 2014 from 5:00 p.m. to 6:00 p.m. comprising the presentation of summaries of the round tables and the adoption of a concise, focused, action-oriented outcome document.

Round tables

7. Round tables 1 and 2 will take place consecutively on 11 July 2014, as indicated in paragraph 1 of resolution 68/271.

Pursuant to paragraph 5 (a) of resolution 68/271, the round tables will address the following themes:

Round table 1: Strengthening national and regional capacities, including health systems, and effective multisectoral and whole-of-government responses for the prevention and control, including monitoring, of non-communicable diseases.

Round table 2: Fostering and strengthening national, regional and international partnerships and cooperation in support of efforts to address non-communicable diseases.

8. Participation in each round table will include Member States, observers, and representatives of entities of the United Nations system, civil society and non-governmental organizations, academic institutions and the private sector.
9. Each round table will be co-chaired at the ministerial level or a high official level, with the co-chairs to be appointed by the President of the General Assembly. The President of the General Assembly will take into account equitable geographical representative and gender balance in consideration of the appointment of co-chairs.
10. To promote interactive and substantive discussions, there will be no pre-established list of speakers for the round tables. Participants will be invited to make brief remarks not exceeding three minutes, pose questions and respond to other speakers. Written statements are strongly discouraged.
11. Pursuant to paragraphs 6 and 7 of resolution 68/271, the President of the General Assembly, in a letter dated 10 June 2014, brought to the attention of Member States, the list of non-governmental organizations in consultative status with the Economic and Social Council that may participate in the high-level meeting, including the round tables (List 1). In the same letter, a list of other relevant non-governmental organizations, civil society organizations, academic institutions and the private sector who may participate in the round tables of the high-level meeting (List 2) was brought to the attention of Member States for consideration on a no-objection basis with a deadline of 10:00 a.m. on 13 June 2014. As there were no objections to the composition of List 2, the final list was presented by the President of the General Assembly to the attention of the General Assembly in a letter dated 13 June 2014.

Further information

12. Key documents in preparation for the high-level meeting are available on the website of the President of the General Assembly at:
http://www.un.org/en/ga/president/68/events/hlm_ncd.shtml. A concept note is being finalized and will be posted shortly.