

Resources on Humanitarian Issues



Oxfam

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publications](http://www.oxfam.org.uk/publications)

Oxfam Humanitarian Guidelines and Manuals

- downloadable toolkits for working in emergencies
- includes guidelines on food security, water and sanitation, and health promotion
- fully searchable and available as free pdf files

B Special discounts are available for bulk orders of

- *The Participation Handbook*
- *Protection*
- *The Sphere Handbook*
- *Transitional Settlement*

from humanitarian, non-profit organisations.

Contact Oxfam Publishing at publish@oxfam.org.uk for more details

NEW

Cash-Transfer Programming in Emergencies

Edited by **Pantaleo Creti** and **Susanne Jaspars**

In emergencies, distributing cash can often meet people's immediate needs more quickly and appropriately than the direct distribution of commodities. Cash gives people choices and thereby preserves their dignity. Commodity distribution often poses logistical problems, and – in the case of food aid – it may disrupt local markets. But among humanitarian agencies there are fears that cash transfers will pose security risks, create inflation, and fail to be used to meet basic needs.

In this guide, the first of its kind, Oxfam staff present the rationale behind cash-transfer programmes. They explain how to assess whether cash is the most appropriate response to any particular emergency. Different types of cash intervention are compared – cash grants, vouchers, and cash-for-work – with checklists to explain how to implement each of them. The book draws on the practical experience of Oxfam and other agencies, including responses to the devastation caused by the Indian Ocean tsunami in December 2004.

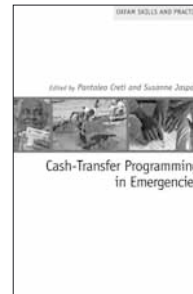
The guidelines are primarily intended for NGO personnel: programme managers, food-security specialists, public-health engineers, finance staff, and logisticians. Policy makers in donor organisations and international agencies will also find them relevant.

Oxfam Skills and Practice series

2006 • 0 85598 563 1 • paperback 112pp • £8.50 • US\$13.60

August 2006 • 0 85598 577 1 • 16 A6 cards • £4.50 • US\$7.20 • Set of 16 cards

August 2006 • 0 85598 578 X • paperback 112pp + 16 A6 cards • £10.95 • US\$17.55 • Book & card pack



NEW

Protection An ALNAP Guide for Humanitarian Agencies

Hugo Slim and Andrew Bonwick

This guide gives essential advice and insights to humanitarian practitioners who are involved in providing safety and protecting vulnerable people in war and disaster. It provides a framework for responsibility and action which helps clarify conceptual issues and helps humanitarian field workers position themselves vis-à-vis other actors who have overlapping mandates.

A practical schema is also presented which gives practical advice on how to think through the various elements of protection focused programming in four clear steps: assessment; programme design; implementation; monitoring and evaluation. The guide also outlines key principles of best practice for protection-focused humanitarian work.

Published by ALNAP, c/o the Overseas Development Institute

2006 • 0 85598 572 0 • paperback 120pp • £9.95 • US\$16.50



NEW

The Participation Handbook Involving Crisis-Affected People in Humanitarian Action

Humanitarian agencies have long believed that increased consultation and participation of people affected by crises should improve accountability and the quality of humanitarian assistance. And more so, participation should acknowledge the right of affected populations to self-determination. The thinking, language, and policy of humanitarianism have reflected these aspirations but, in reality, there has been little impact at field level.

The handbook provides a framework for reviewing the many expectations and assumptions about participation. It is based on a comprehensive programme of research in six different humanitarian emergency situations – Afghanistan, Angola, Columbia, Democratic Republic of Congo, Guinea, and Sri Lanka. The handbook provides the most detailed road map to date for field workers to find practical approaches for involving affected communities in the design and implementation of humanitarian interventions. It offers a deeper understanding of what participation in humanitarian assistance involves, and how in conflict situations and disaster environments participation can be given a more prominent role.

Published in association with ALNAP, Active Learning Network for Accountability and Performance in Humanitarian Action

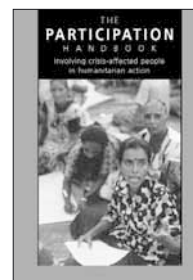
2007 • 0 85598 547 X • paperback 365pp + CD ROM • £12.95 • US\$19.95 • Handbook

Also available:

2007 • 0 85598 580 1 • spiral-bound 32pp • £4.95 • US\$ 7.95 • Pocket Book

2007 • 0 85598 582 8 • spiral-bound 32pp set of 5 • £19.95 • US\$ 31.95 • Pocket Book set of 5

2007 • 0 85598 581 X • paperback 356pp + CD ROM + spiral bound 32pp • £14.95 • US\$ 23.95 • Handbook & Pocket Book pack



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B

Transitional Settlement: Displaced Populations

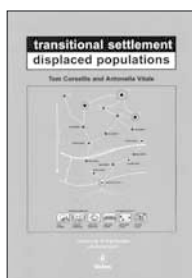
Tom Corsellis and Antonella Vitale

'Essential for co-ordinators and specialists alike'

Nan Buzard, former manager of the Sphere Project

'The state-of-the-art: a practical set of proven ways to assist displaced families struggling to secure safe shelter' **Professor Ian Davis, Cranfield University**

'The key guidelines for the sector, from training to the field' **Francois Rueff, ICRC**



For the estimated 20 million refugees and 25 million internally displaced people worldwide, well-planned settlements can help to maximise their protection and security, and support them to minimise the spread of disease, manage natural resources sustainably, and maintain good relations with their hosts until durable solutions to their displacement are achieved.

The result of extensive consultations with a wide range of specialist organisations, these guidelines take a holistic view of shelter for displaced populations, thinking beyond refugee camps to consider support for all of the settlement and shelter options open to displaced people. They offer co-ordinators and specialists a planning tool which links strategy, programmes, and projects, and technical information to support their implementation.

The book will be useful for planners and managers in humanitarian programmes, especially those involved with shelter/protection; for students on courses in planning, architecture, and development studies; and for policy and research workers in NGOs and government.

Published in association with Shelterproject, University of Cambridge
2005 • 0 85598 534 8 • paperback 304pp • £15.95 • US\$25.50

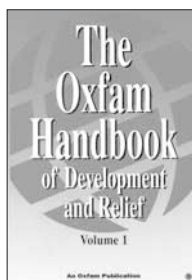


The Oxfam Handbook of Development and Relief

Deborah Eade and Suzanne Williams with contributions from Oxfam staff and others

An invaluable work of reference, the Handbook analyses thinking, policy, and practice in a variety of fields. It features an annotated resource directory, providing detailed information on more than 500 non-government organisations and official aid agencies concerned with development and relief.

1995 • 0 85598 274 8 • paperback (2 volumes) 1,054pp with tables • £32.50 • US\$52.00



Acceptability and Use of Cereal-Based Foods in Refugee Camps

Case Studies from Nepal, Ethiopia, and Tanzania

Catherine Mears with Helen Young

Oxfam Working Papers

1998 • 0 85598 402 3 • paperback 134pp • £14.95 • US\$23.95

Selective Feeding Programmes

Tim Lusty and Pat Diskett

1984 • 0 85598 097 4 • paperback 96pp • £7.50 • US\$12.00

Food Scarcity and Famine Assessment and Response

Helen Young

1992 • 0 85598 145 8 • paperback 112pp • £7.50 • US\$12.00

Disease Prevention through Vector Control

Guidelines for Relief Organisations

Madeleine C Thomson

1995 • 0 85598 306 X • paperback 96pp • £7.50 • US\$12.00

Health Care for Refugees and Displaced People

Catherine Mears and Sue Chowdhury

1994 • 0 85598 225 X • paperback 64pp • £7.50 • US\$12.00

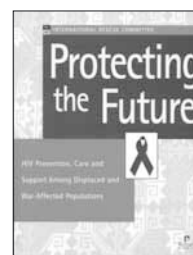
Protecting the Future

HIV Prevention, Care and Support Among Displaced and War-Affected Populations

Wendy Holmes and the International Rescue Committee (IRC)

Protecting the Future covers all aspects of research, analysis, and evaluation, and of establishing and maintaining a programme for HIV prevention and care. It will be invaluable to both humanitarian agency planners and managers, and to health professionals working in the field with refugees and local people. It clearly explains how to integrate HIV prevention, care, and support with the other work of humanitarian and relief agencies, and provides a wide range of materials: • check lists • training exercises • participative activities • information-gathering strategies and approaches • a substantial list of resources and further reading.

Published by Kumarian Press in association with the International Rescue Committee
2003 • 1 56549 162 9 • paperback 200pp • £19.95
Distributed outside of the USA by Oxfam Publishing



Learning about Livelihoods Insights from southern Africa

Rick de Satgé with Ailsa Holloway, Dan Mullins, Leah Nchabaleng, Penny Ward

This pack is a comprehensive guide to applying the livelihoods approach to the practice of disaster-risk reduction. Suitable for a variety of trainers, managers, NGO workers, consultants, and students, it includes a facilitator's handbook and filmed case studies from five countries.

Co-published by Periperi Publications Cape Town (South Africa)
2002 • 0 85598 468 6 • paperback 250pp & video • £30.00 + VAT (£31.80) • US\$48.00



Urban Vulnerability

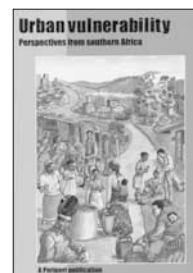
Perspectives from southern Africa

Edited by **Christina Nomdo and Erika Coetzee**

This book aims to stimulate debate about risk reduction in urban settings, and to identify key issues for further advocacy. The authors propose a conceptual framework for understanding urban vulnerability and link the concept with disaster risk.

Features case studies from five countries.

Published by Periperi Publications Cape Town (South Africa)
2002 • 0 85598 491 0 • paperback 220pp • £16.95 • US\$28.50



Rebuilding Communities in a Refugee Settlement

A Casebook from Uganda

Lina Payne

Oxfam Development Casebooks

1998 • 0 85598 394 9 • paperback 200pp • £8.95 • US\$14.35

Risk-Mapping and Local Capacities

Lessons from Mexico and Central America

Monica Trujillo, Amado Ordóñez, and Carlos Hernández

Oxfam Working Papers

2000 • 0 85598 420 1 • paperback 82pp • £14.95 • US\$23.95

Managing Water Supply and Sanitation in Emergencies

John Adams

Oxfam Skills and Practice

1999 • 0 85598 378 7 • paperback 176pp • £11.95 • US\$19.15

Distributing Seeds and Tools in Emergencies

Douglas Johnson

Oxfam Skills and Practice

1998 • 0 85598 383 3 • paperback 96pp • £8.50 • US\$13.60

The Sphere Project

The Sphere Project, set up by a broad-based group of humanitarian agencies, has developed a Humanitarian Charter and a set of universal minimum standards in core areas of humanitarian assistance.



This range of new materials from the Sphere Project will be invaluable to humanitarian agency staff involved in:

- emergency assessment and programme planning
- resource allocation
- monitoring and evaluation
- advocacy and coordination
- recruitment, training, and staff support

'The training materials were very useful when I was organising a national workshop in Kenya. We decided on the objectives of the workshop and adapted the training materials to fit in with what we wanted to achieve – it was good to know that a lot of the research had already been done. We also adapted the modules to our own context, inserting case studies that were appropriate to Kenya. To me, this sums up the essence of Sphere – that it is a tool to be used and adapted to the context in which you are working.'

Lindy Montgomery, Humanitarian Programme Coordinator, Kenya Programme, Oxfam GB

For more information on The Sphere Project, visit www.sphereproject.org

The Sphere Handbook Humanitarian Charter and Minimum Standards in Disaster Response – 2004 edition

This revised edition is the result of feedback from current users, worldwide consultation with practitioners, and training workshops. It features revisions by focal groups of representatives from national and international NGOs, the Red Cross & Red Crescent movement, UN agencies, academic institutions, and donor and government ministries. Revisions include:

- addition of an entirely new section on food security (incorporated with nutrition and food aid)
- incorporation of cross-cutting issues of gender, the needs of children, old people, and disabled people, environment, HIV/AIDS, and protection
- updated and refined qualitative and quantitative indicators
- expanded introduction
- development of common process standards
- clearer cross-referencing and more concise, user-friendly text
- the accompanying CD ROM features the full text.

Published by The Sphere Project
2003 • 9291390976 • A5, paperback, 350pp + CD ROM • £11.95 • US\$19.00

2004 • 0 85598 511 9 • French-language version
2004 • 0 85598 512 7 • Spanish-language version
2004 • 0 85598 521 6 • Russian-language version

Arabic-language version: contact Sphere Project for details

Also available:
Sphere Handbook 2000 Edition • Portuguese-language version • 0 85598 462 7 • £10.95 • US\$17.95



The Sphere Project Film An Introduction to Humanitarian Challenges

This specially filmed full-colour footage from Sierra Leone and other locations introduces the Sphere principles and practices in a real field situation, with testimonies from experienced practitioners. It forms an ideal orientation package for humanitarian and development aid workers.

Published by The Sphere Project

2003 • 0 85598 506 2 • English NTSC video version of 45 min film
£9.95 + VAT (£11.70) • US\$16.50
2003 • 0 85598 520 8 • Spanish

2003 • 0 85598 507 0 • English PAL video version of 45 min film
£9.95 + VAT (£11.70) • US\$16.50
2003 • 0 85598 517 8 • French / 2003 • 0 85598 519 4 • Spanish

2003 • 0 85598 508 9 • NTSC DVD version of 45 min film in English, French, and Spanish
£9.95 + VAT (£11.70) • US\$16.50

2003 • 0 85598 516 X • PAL DVD version of 45 min film in English, French, and Spanish
£9.95 + VAT (£11.70) • US\$16.50

NB Charges for video/DVD cover the cost of duplication and packaging. All DVDs are multi-zone.



The Sphere Project Training Package

'The Sphere training modules provide essential building blocks for humanitarian training. ... A solid source for emergency, development and advocacy work across the humanitarian spectrum.'

Mark Prasopa-Plaizier, Humanitarian Training Manager, RedR Australia

Features excellent training materials, developed and field-tested by Sphere trainers. The pack contains the following items:

1 Training Materials

Four training modules, covering:

- Introduction to Sphere
- The Humanitarian Charter
- The Project Cycle
- Sphere in Disaster Preparedness

Modules feature:

- Training sessions
- Background notes
- Exercise ideas
- Visual aids

A4 (8¼" x 11¼") Canadian wiro-bound 400pp

2 Trainers' Guide

Includes:

- an overview of the material, with print-outs of PowerPoint presentations
- workshop-planning tools with checklists, agendas, forms, and templates
- information on training methodologies, participant selection, training tips, maximising learning

A4 (8¼" x 11¼") paperback 92pp

3 CD ROM

Features:

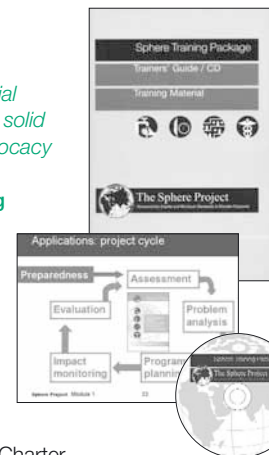
- trainers' guide and training materials in RTF, PDF, and HTML format for easy customisation and navigation
- 9-minute Sphere video (1999)
- full text of The Sphere Handbook 2004 edition

Published by The Sphere Project

A4, Canadian wiro-bound 400pp • A4 paperback 92pp • CD ROM • 2003 • 0 85598 509 7 • £30.00 • US\$48.00

Sold as a set. Items are not available separately.

2005 • 0 85598 554 2 • French language version
2005 • 0 85598 555 0 • Spanish language version

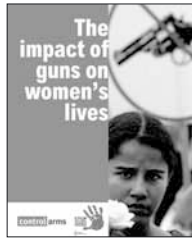


The Impact of Guns on Women's Lives

This report examines the impact on women of guns in the home, in communities, and during and after conflict. In each of these contexts, it looks at violence committed with guns against women, the role women play in gun use, and the campaigns women are spearheading against gun violence.

Going beyond lobbying for better laws and better implementation of existing laws, it considers how campaigners need to work to change attitudes, arguing that looking at how the myths about men, women, and guns are constructed can reveal new ways to break cycles of violence.

Published by Amnesty International, IANSA, and Oxfam International, for the Control Arms campaign
2005 • 0 86210 368 1 • paperback 68pp • £7.95 • US\$12.75



Shattered Lives The Case for Tough International Arms Control

This campaign report describes the reality of the international arms trade today and proposes action from community level to international level to control the spread and misuse of weapons. Case studies and extensive examples from the programme work of Oxfam and Amnesty show how individuals and communities are affected by the action (and inaction) of international organisations, national governments, and the global arms industry.

Shattered Lives also contains a concise overview of the current legal instruments that can be used to control arms, and includes more than 300 source references.

Published by Amnesty International and Oxfam International, for the Control Arms campaign
2003 • 0 85598 522 4 • paperback 100pp • £7.95 • US\$12.75



Available in French
(*Vies Brisées: Plaidoyer pour un contrôle renforcé des ventes des armes à l'échelon*)
2003 • £7.95 • US\$12.75

Available in Spanish
(*Vidas Destrozadas: la necesidad de un control estricto comercio internacional de armas*)
2003 • £7.95 • US\$12.75

Guns or Growth? Assessing the Impact of Arms Sales on Sustainable Development

Jane Chanaa

Excessive or inappropriate arms purchases are a drain on social and economic resources that developing countries simply cannot afford.

To help protect the social and economic rights of poor people, this report argues that arms importers and exporters must ensure that arms transfers do not undermine sustainable development. Various export-control regimes already include this requirement, as does the proposed Arms Trade Treaty, but few governments fully respect these commitments. *Guns or Growth?* proposes a systematic methodology for exporting governments to assess whether proposed arms transfers will affect sustainable development.

Published by Amnesty International, IANSA, and Oxfam International, for the Control Arms campaign

Published in association with Project Ploughshares and Saferworld
2004 • 0 85598 538 0 • paperback 96pp • £7.95 • US\$12.75



Action Against Small Arms A Resource and Training Handbook

Jim Coe and Henry Smith

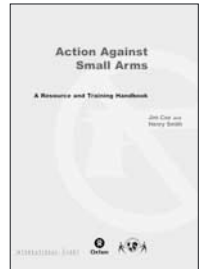
The uncontrolled spread and misuse of small arms and light weapons constitute a crisis of global proportions. They destroy both lives and livelihoods; they are a threat to peace and development, to democracy and human rights.

Since the mid-1990s, civil-society groups and some progressive governments have begun to develop measures to combat the crisis. This handbook is a unique resource which draws together lessons from successful campaigns in many parts of the world. It is primarily designed to be a resource for civil-society organisations, but it will be of use to anyone seeking to develop more effective action against the spread and misuse of small arms.

The book provides:

- the policy context for action, with a concise and informative survey of existing major national, regional, and international initiatives
- a set of easily adaptable, practical tools and techniques to help with strategic planning and action
- case studies of positive impact achieved by activists around the world
- a comprehensive global directory of organisations currently working on the small-arms issue

Published by International Alert, Oxfam GB, and Saferworld
2003 • 0 85598 497 X • A4 wire-bound 220pp • £19.95 • US\$31.00



Building Sustainable Peace Conflict, Conciliation, and Civil Society in Northern Ghana

Ada van der Linde and Rachel Naylor

Oxfam Working Papers
1999 • 0 85598 423 6 • paperback 80pp • £14.95 • US\$23.95

The Somali Conflict Prospects for Peace

Mark Bradbury

Oxfam Working Papers
1994 • 0 85598 271 3 • paperback 150pp • £14.95 • US\$23.95

Post-War Reconstruction in Central America Lessons from El Salvador, Guatemala, and Nicaragua

Patricia Ardón (translated and adapted by Deborah Eade)

Oxfam Working Papers
1999 • 0 85598 405 8 • paperback 76pp • £14.95 • US\$23.95

War and Famine in Africa

Mark Duffield

Oxfam Working Papers
1991 • 0 85598 161 X • paperback 36pp • £14.95 • US\$23.95

controlarms Oxfam is campaigning with Amnesty International and IANSA for tougher controls on the international arms trade. Find out more at www.controlarms.org



We can end all violence against women

Find out more about this growing coalition of civil society groups, organisations, and individuals which form the South Asia regional campaign to end violence against women. www.wecanendvaw.org

Foreign Territory

The Internationalisation of EU Asylum Policy

David McKeever, Jessica Schultz, and Sophia Swithern

The politicisation of asylum-related issues and the desire to 'manage migration' are the forces behind a wave of new internationalised initiatives which could have a serious impact on the lives of refugees. This mixed agenda has the potential to enhance as well as threaten refugees' safety and dignity, but at present it includes inadequate safeguards for their protection, and is insufficiently informed by an understanding of the realities of their lives.

This report is aimed at a wide range of readers in the EU and in refugees' countries and regions of origin and transit:

- official policy makers on asylum and migration, and on foreign affairs and development;
- staff of international agencies and NGOs, representatives of refugee groups, and experts on asylum and on humanitarian, development, and foreign affairs.

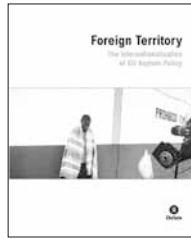
The authors draw on the experience of Oxfam GB in Europe and in refugee situations worldwide. Policy analysis is interwoven with original research into refugee realities in three countries (Sri Lanka, Democratic Republic of Congo, and Tanzania), drawing lessons from the conditions there and bringing in the voices of refugees, returnees, and internally displaced persons, who are so often excluded from the debate.

The report presents an agenda for action to ensure that the internationalisation of asylum policy pays full regard to the rights and protection of individuals.

2005 • 0 85598 557 7 • paperback 144pp • £7.95 • US\$12.75

Available in French (*Territoire Inexploré: L'Internationalisation de la Politique de l'Union Européenne sur l'Asile*)

2005 • 0 85598 559 3 • paperback • £7.95 • US\$12.75



Beyond the Headlines

An Agenda for Action to Protect Civilians in Neglected Conflicts

This accessible report shows how civilians – especially those in the 'forgotten' conflicts around the world – are suffering as humanitarian aid follows political priorities rather than the greatest need.

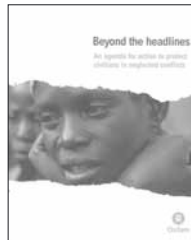
Beyond the Headlines brings together the programme and policy experience of the affiliates of Oxfam International. It presents a comprehensive review of the issues and realities of conflicts as diverse as those in Afghanistan, East Timor, Liberia, Bosnia, the Philippines, Mozambique, and Burundi. It will be invaluable for all involved in humanitarian work as planners and managers, as well as researchers, policy advisers, and politicians.

Oxfam International Report

2003 • 0 85598 526 7 • paperback 56pp • £7.95 • US\$12.75

Available in French (*Loin des caméras, point de salut: Un programme d'action pour protéger les civils dans les conflits oubliés*)

2003 • £7.95 • US\$12.75



A Safer Future

Reducing the Human Cost of War

Ed Cairns

Oxfam Insight

1997 • 0 85598 386 8 • paperback 128pp • £8.95 • US\$14.35

Supporting Communities Affected by Violence

A Casebook from South Africa

Craig Higson-Smith

This book describes the work of the KwaZulu-Natal Programme for Survivors of Violence (KZN-PSV), which (with the support of Oxfam) helps communities to grapple with the complex social, economic, political, and psychological problems posed by conflict in the province.

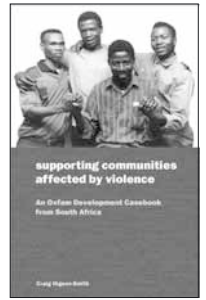
This book presents:

- a theoretical framework to guide NGO interventions
- the application of this framework to work with children, youth, women, and local leadership
- the principles of intervention in the work of KZN-PSV, and the fundamental elements that have contributed to its success.

The framework is relevant to a broad range of societies that have been damaged by civil conflict.

Oxfam Development Casebook

2002 • 0 85598 477 5 • paperback 160pp illustrated • £8.95 • US\$14.35



After The Guns Fall Silent

The Enduring Legacy of Landmines

Shawn Roberts and Jody Williams

Published by the Vietnam Veterans of America Foundation

1995 • 0 85598 337 X • paperback 538pp • £17.95 • US\$30.00

Conflict and Development

Organisational Adaptation in Conflict Situations

Mark Adams and Mark Bradbury

Oxfam Working Papers

Published in association with ACORD, Responding to Conflict, and the University of Birmingham

1995 • 0 85598 320 5 • paperback 76pp • £14.95 • US\$23.95

Development in States of War

Edited by **Deborah Eade**, with an introduction by **Stephen Commins**

Development in Practice Readers

1996 • 0 85598 344 2 • paperback 112pp • £12.95 • US\$20.75

Available in Spanish (*Desarrollo en Estados de Guerra*), published in association with the

Centro de Investigación para la Paz, Spain, and Intermón, Spain

1998 • 84 92243430 • paperback 112pp • £12.95 • US\$20.75

Disabled Children in a Society at War

A Casebook from Bosnia

Rachel Hastie

Oxfam Development Casebooks

1997 • 0 85598 373 6 • paperback 144pp illustrated • £8.95 • US\$14.35

Listening to the Displaced

Action Research in the Conflict Zones of Sri Lanka

Kerry Demusz

Oxfam Working Papers

2000 • 0 85598 437 6 • paperback 64pp • £14.95 • US\$23.95

Landmines: Legacy of Conflict

A Manual for Development Workers

Rae McGrath

Co-published with the Mines Advisory Group

1994 • 0 85598 264 0 • paperback 96pp • £9.95 • US\$15.95

Gender, Development, and Humanitarian Work

Edited by **Caroline Sweetman**

This collection of articles explores the ways in which emergencies affect men and women differently, from the risks and vulnerabilities they face during disasters to their changing roles and responsibilities and the resources they bring when preparing for and coping with disaster. It also considers the ways in which humanitarian responses influence the nature of gender relations.

Some contributors focus on humanitarian activity during natural disasters and analyse responses to conflict; others consider the post-crisis period of reconstruction and provide lessons and recommendations for conflict resolution and peacebuilding.

- Includes case studies drawn from Latin America, Israel, and Kyrgyzstan

Focus on Gender

2001 • 0 88598 457 0 • paperback 88pp • £9.95 • US\$16.50



Gender, Peacebuilding, and Reconstruction

Edited by **Caroline Sweetman**

Women are active players in reconciliation and post-conflict reconstruction processes. Moreover, sustainable peace depends on equal representation of all citizens in peacetime decision-making.

This collection of articles explores conflict prevention through development projects in places where resources are scarce, and age-old agreements between groups come under strain. The contributors argue that women play a significant but underestimated role in the formation of alliances across warring factions. Most of their activities take place through grassroots organisations, due to their lack of access to formal institutions. Traditional assumptions about mothers and wives are invoked by many women, to legitimise innovative conflict-prevention strategies which men might otherwise question. The articles include a focus on women's efforts to build lasting peace through transforming old inequitable government structures into democratic institutions.

Focus on Gender

2004 • 0 85598 533 X • paperback 96pp • £9.95 • US\$16.50



Gender, Development, and Climate Change

Edited by **Rachel Masika** and **Caroline Sweetman**

This book considers the gendered dimensions of climate change. Ranging in scope from high-level global decision-making to local communities, the contributions examine the potential impacts of environmental degradation and change on vulnerable groups. They highlight the differing vulnerabilities, coping strategies, and risks faced by men and women, and the socio-economic implications of changing livelihoods and insecurity. Examples of mitigation projects that have successfully integrated gender concerns are explored, as well as initiatives that have overlooked gender considerations and resulted in different outcomes for women and men.

- Includes case studies drawn from Bangladesh, Peru, Bolivia, and Africa

Focus on Gender

2002 • 0 85598 479 1 • paperback 96pp • £9.95 • US\$16.50



Development, Women, and War Feminist Perspectives

Edited by **Haleh Afshar** and **Deborah Eade**

Policy makers, practitioners, and academics discuss long-running conflicts in the Middle East, Africa, and Eastern Europe. They highlight the shared experiences of women, and their potential to contribute both to war and to peace. Contributors survey feminist approaches to peacebuilding and conflict resolution, and present concrete policy measures to achieve these ends. Underlying all the essays in this volume is a sense of the need to understand gendered power relations and the dynamics of social change.

Development in Practice Readers

2003 • 0 85598 487 2 • paperback 256pp • £15.95 • US\$25.55



Gender, Trafficking, and Slavery

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Gender & Development

Oxfam's journal aims to promote, inspire, and support development policy and practice which furthers the goal of equality between women and men.

Volume 14 • 2006 • 3 issues per year • Print ISSN 1355-2074 • Online ISSN 1364-9221

Visit www.oxfam.org.uk/go/gad for more information

NEW

HIV/AIDS in Humanitarian Emergencies

Field Manual with CD ROM

Marion O'Reilly and Vivienne Walden

This user-friendly manual draws on field experience from Oxfam and other agencies, offering recommendations on how to mainstream HIV/AIDS in emergencies. A tried and tested resource for training and guiding field staff, it features a number of case studies including experiences in West Africa and Aceh.

The highly practical manual contains guidance on how to mainstream throughout the emergency project cycle and includes checklists, case histories, and planning tools, in accessible language and presentation. A CD ROM to accompany the manual features training materials for use in the field.

March 2007 • 0 85598 562 3 • paperback and CD 80pp • £9.95 • US\$ 16.50

Renewing our Voice

Code of Good Practice for NGOs Responding to HIV/AIDS



Over the last twenty years, there has been a considerable increase in the number and range of NGOs involved in responding to HIV/AIDS. In 2004 a multi-agency project was set up to develop this *Code of Good Practice*. The project aims to:

- support evidence-based programmes by outlining the principles and evidence that underscore successful NGO HIV/AIDS work
- assist NGOs to improve the quality and cohesiveness of their work on HIV/AIDS and strengthen their accountability to partners and beneficiary communities
- foster greater collaboration between the wide variety of NGOs now responding to HIV/AIDS
- renew the NGO voice by enabling NGOs to commit to a shared vision of good practice in their programming and advocacy

Over 160 NGOs from around the world are signatories to *Renewing Our Voice: the Code of Good Practice for NGOs Responding to HIV/AIDS*.

The principles it sets out can be applied to the wide diversity of responses to HIV/AIDS around the world, providing invaluable guidance for:

- organisational planning
- developing, implementing, and evaluating operational programmes
- devising public advocacy strategies aimed at the legislative and policy environment
- ensuring effective scaling-up of programmes responding to HIV/AIDS
- allocation of resources.

The Code is available as an accessible paperback book, with a summary wall poster included. PDF files of the Code, along with support materials are also available online at www.ifrc.org/what/health/hivaids/code/

Distributed by Oxfam Publishing for The NGO HIV/AIDS Code of Practice Project
2004 • 0 85598 553 4 • paperback 112pp & poster (840mm x 594mm) • £9.95 • US\$16.50

The NGO HIV/AIDS Code of Practice Project is a joint initiative of:
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 • Grupo Pela Vidda • Hong Kong AIDS Foundation • ICASO • International Federation of Red Cross & Red Crescent Societies • International Harm Reduction Association
 • International HIV/AIDS Alliance • World Council of Churches

AIDS on the Agenda

Adapting Development and Humanitarian Programmes to Meet the Challenge of HIV and AIDS

Sue Holden



AIDS on the Agenda presents an innovative 'mainstreaming' approach for policy-makers, managers, and programme staff. The author shows how mainstream work in a wide range of sectors – including food security, livelihoods support, education, health promotion, and emergency provision of water and sanitation – can be modified to reduce susceptibility to HIV infection and vulnerability to the impacts of AIDS. She also offers practical advice on modifying personnel procedures and financial systems to protect the interests of staff and the viability of organisations when operating in AIDS-prone contexts.

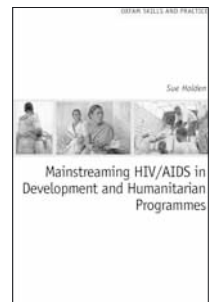
The text is based on case studies drawn from the experiences of ActionAid, Oxfam International, and Save the Children UK, and their partners; and on insights contributed by a wide range of other organisations. The problems inherent in the 'mainstreaming' approach are dealt with frankly and constructively. The comprehensive Resources section offers user-friendly guidance on the following topics:

- researching, predicting, and monitoring the internal impacts of AIDS and mainstreaming
- assessing the impacts of AIDS education and awareness-raising
- drafting a workplace policy and adapting organisational systems
- undertaking community research and training for mainstreaming AIDS in development and humanitarian work

Published by Oxfam GB, in association with ActionAid and Save The Children
2003 • 0 85598 469 4 • paperback 256pp • £14.95 • US\$23.95

Mainstreaming HIV/AIDS in Development and Humanitarian Programmes

Sue Holden



This book explains the concept of 'mainstreaming' HIV/AIDS in simple language, with practical guidelines for applying the approach in a wide range of sectors. It is ideal for staff directly involved in development and humanitarian work, as well as managers and funders.

Oxfam Skills and Practice
2004 • 0 85598 530 5 • paperback 144pp • £8.50 • US\$13.60

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NEW

Pick-up-and-Go Training Packs

series edited by **Andrew Baker**

The modules in the *Pick-up-and-Go* packs provide a structured learning system for geographically dispersed NGO staff which enables basic training to be delivered where and when learners most need it. The materials are designed for use by facilitators who have presentation and management skills but not necessarily any specialist expertise. Each pack consists of a printed manual and an integral CD, containing a short introduction to the approach and objectives of the course, together with detailed notes for facilitators, flipchart presentations, and handouts for photocopying. The CD contains the entire English-language text, plus translations into French, Spanish, and Portuguese.

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March 2006 • 0 85598 567 4 • wire-bound 172pp + CD • £19.95 • US\$31.00

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Pick-up-and-Go Training Pack

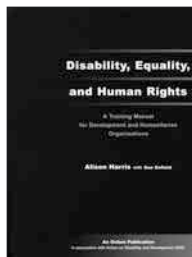
April 2006 • 0 85598 568 2 • wire-bound 234pp + CD • £19.95 • US\$31.00

**Disability, Equality, and Human Rights
A Training Manual for Development and Humanitarian Organisations**

Alison Harris with Sue Enfield

This manual shares Oxfam's work with local disabled people's organisations in the Balkans, towards equality, empowerment, and autonomy with further case studies from Africa and Asia.

- Featuring practical materials ideal for trainers working in geographically isolated areas without access to sophisticated equipment
- Exercises can be adapted for use by groups of people with a wide range of impairments and educational levels
- Designed to be used both by disabled people's organisations, and by the humanitarian and development community, to raise awareness and put disability equality into action



Published by Oxfam GB in association with ADD (Action on Disability and Development)
2003 • 0 85598 485 6 • A4 paperback 400pp • £29.95 • US\$49.95

**A Basic Guide to Evaluation for
Development Workers**

Frances Rubin

Oxfam Skills and Practice

1995 • 0 85598 275 6 • paperback 96pp • £7.50 • US\$12.00

NEW

**Effective Consultancies in
Development and Humanitarian
Programmes**

John Rowley and Frances Rubin

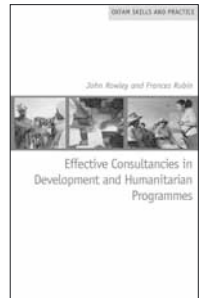
This practical guide shows how NGOs and consultants can work together to achieve the best results. Key features include:

- guidelines to reduce the risk and increase the benefits of consultancy work within the development and humanitarian sectors
- examples to illustrate the range of ways in which consultancy is used within this sector, showing the advantages and pitfalls
- a unique dual perspective, focusing on both sides of the consulting relationship – enabling consultants to understand better the priorities and constraints within contracting organisations, and vice versa.

This book is also useful for those commissioning or taking on work as 'internal', rather than external, consultants.

Oxfam Skills and Practice series

November 2006 • 0 85598 500 3 • paperback 76pp • £8.50 • US\$13.60

**The World Guide Tenth Edition
An alternative reference to the countries of
our planet**

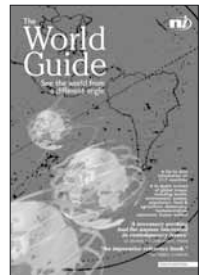
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Dan Smith

Published by Earthscan and distributed by Oxfam Publishing

2003 • 1 84407 000 X • paperback 128pp • £12.99

Not available from Stylus Publishing in North America

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This journal provides an international forum for debate and the exchange of ideas among development practitioners, policy makers, activists, academics, and researchers worldwide.

Volume 16 • 2006 • 6 issues per year • Print ISSN 0961-4524 • Online ISSN 1364-9213

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